



Sun Valley Center for the Arts

191 Fifth Street East, Ketchum, Idaho
P.O. Box 656, Sun Valley, ID 83353
208-726-9491, fax 208-726-2344
www.sunvalleycenter.org

Job Title: Art Enrichment Educator

Reports To: Director of Education & Humanities

Purpose: Works with core subject area educators and museum professionals to meet curricular learning goals through visual art projects. This is a part-time, non-exempt, hourly position is responsible for planning, co-teaching and administration of The Center's Classroom Enrichment program for grades 6 through 12 to deepen and reinforce core curriculum through the arts. The Art Enrichment Educator has a strong desire to work with students and educators to inspire confidence, self-expression, problem solving, empathy and improvisational skills through the visual arts.

Key Responsibilities

Education:

- Work collaboratively with Center education staff and Blaine County core educators to plan and facilitate classroom enrichment projects annually, ensuring a balance of grades, schools and subjects
- Recruit new core educators to work with and implement a variety of projects annually
- Ensure the necessary materials are prepped for all projects and that communication with classroom teachers and the Education team is complete
- Attend Education staff meetings and Program Committee meetings as required
- Work with public school educators as part of a team for successful project planning and execution
- Be a representative of the SVCA while in the public school setting as well as the community
- Document projects through written lesson plans for website publication

Miscellaneous support:

- Assist in the material prep and supply upkeep for other Education programs as needed
- Assist in teaching in all Education programming as needed, including Family Day events, Teen Workshops, and Student Exhibition Tours, Arts & Crafts Festival Kids Area, Summer Art Camp
- Support The Centers mission and vision through an understanding of the scope of programming offered

Qualifications Required:

- College degree in arts or education or equivalent work experience
- Interest in contemporary art
- Desire to work with students in middle and high school and within the public school system
- Demonstrated ability to translate learning in multiple disciplines into visual arts projects
- Demonstrated proficiency with Microsoft Office applications, Word, PowerPoint, Outlook and Outlook calendar

- Strong organizational skills and proven record of success with complex and detail-oriented projects
- Proven ability to manage multiple projects according to strict deadlines
- Excellent time-management skills
- Must have excellent writing and strong communications skills, both verbal and written
- Team player with an even temperament
- Good public presence and positive attitude toward all people
- Clear a criminal background check

Focus:

80% Classroom Enrichment

20% Assisting in other Education and Center programming

Hours

- The position is a part-time, non-exempt, hourly (25-30hrs/week) position

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work regularly requiring sedentary activity using a computer keyboard and mouse.
- Work requiring physical effort including, but not limited to: walking and/or brisk walking, lifting 10-45 lbs, climbing/descending steps, climbing/descending ladders

The Sun Valley Center for the Arts is an Equal Opportunity Employer